



HOW TO SEARCH & DOWNLOAD DOCUMENTS

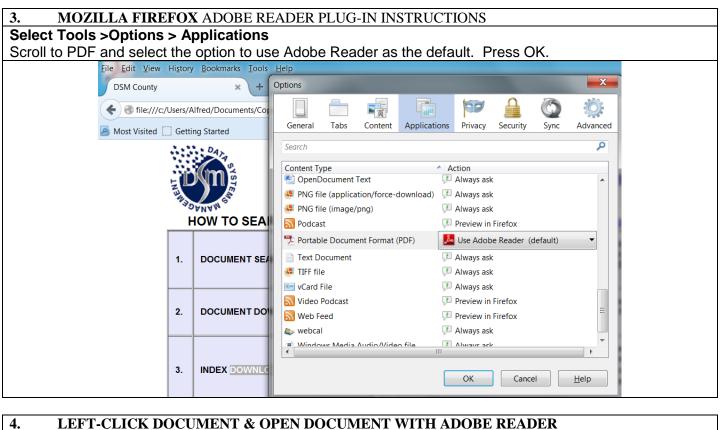
1. INSTALL ADOBE READER, then install Adobe Reader Plug-in in your preferred Browser.						
https://get.adobe.com/reader/						
Access the Adobe URL. Suggest you unche						
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	Step: 1 of 3					
Adobe Reader	Optional offer:	Terms & conditions:				
Version XI (11.0.08)	 Yes, install the free McAfee Security Scan Plus utility to check the status of my PC security. It will not modify existing antivirus program or PC settings. McAfee* Security Scan Plus 	By clicking the "Install now" button, you acknowledge that you have read and agree to the Adobe Software Licensing Agreement and the McAfee Security Scan Plus License Agreement.				
System requirements	Learn more					
Your system:						
Windows 7, English Do you have a different language or operating system? Are you an IT manager or OEM?		Note: Your antivirus software must allow you to install software. Install now Total size: 74.28 MB				
2. INTERNET EXPLORER ADOBE RE	ADER PLUG-IN IN INSTR	UCTIONS				
Select Tools > Internet Options > Programs Tab > Manage Add-ons						

On bottom left, under "Show: select "All add-ons" On Right Panel, scroll to Adobe Reader and "Enable" Adobe Reader.

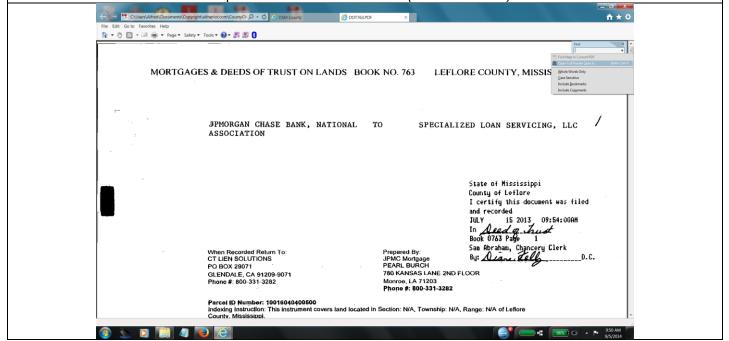
Add-on Types	Name	Publisher	Status	Architecture	Load tim
Toolbars and Extensions	Adobe Systems Incorporated	(Not vernica) San Micros	Enabled	52 bit and 64 bit	
Search Providers	Shockwave Flash Object	Adobe Systems Incorpor	Enabled	32-bit and 64-bit	
Accelerators	Adobe Systems, Incorporated	, ,			
Tracking Protection	Adobe Acrobat Create PDF fro	Adobe Systems, Incorpor	Enabled	32-bit and 64-bit	0.00 s
Spelling Correction	Adobe Acrobat Create PDF Hel	Adobe Systems, Incorpor	Enabled	32-bit and 64-bit	0.01 s
V spening correction	Adobe Acrobat Create PDF Tool.	Adobe Systems, Incorpor	Enabled	32-bit and 64-bit	0.01 s
	Adobe PDF Reader	Adobe Systems, Incorpor	Enabled	32-bit and 64-bit	
	Apple Inc.				
	iTunesDetector Class	Apple Inc.	Enabled	32-bit	
	Cisco WebEx LLC				
	GpcContainer Class	Cisco WebEx LLC	Enabled	32-bit	
Show:	Google Inc				
All add-ons	Google Talk ActiveX Plugin	Google Inc	Enabled	32-bit	
Adobe PDF Reader Adobe Systems, Incorporated					
Version: 11.0.07.79		Type:	ActiveX Co	ntrol	
File date: Thursday, May 08, 2014, 6:48 AM		Search for this add-on via default search provider			





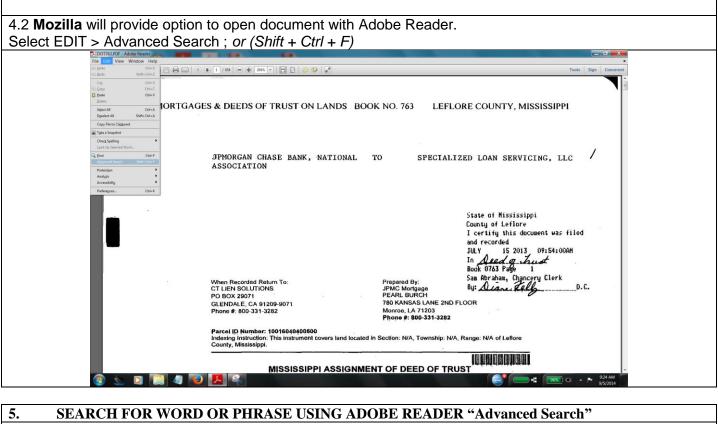


4.1 **Microsoft IE** will require the selection of: EDIT > Find. Proceed to Far Upper Right & Access the drop down selection menu. Select "Open Full Reader Search" or (Shift + Ctrl + F)



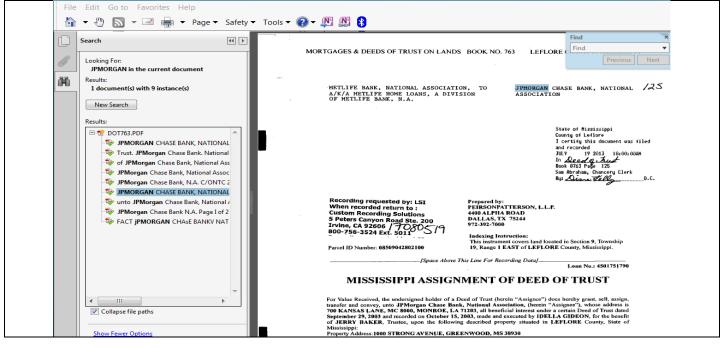






Type a word or string of words.

Uncheck the "Whole words only" if you want to find character strings. Typing "jpmorg" would find any word that had that character string. This option helps find instances that might be misspelled.





Data Systems Management, Inc.



FULL INDEX AND DOCUMENT DOWNLOAD

The entire index catalog of the documents/books along with the actual electronic copy of the documents/books may be downloaded and searched using the FULL TEXT SEARCH functionality of Adobe Reader. The file will be very large and could take a considerable amount of time to download. Follow the instructions carefully as the process requires multiple steps.

Right Click the Index & Document ZIP File and save to a new "DownloadA" Folder.
 Create another "DownloadB" Folder and extract the .zip file to the "DownloadB" folder.
 Open the .pdx Acrobat Catalog Index file with Adobe Reader and perform a FULL TEXT SEARCH.
 A list of documents AND the individual pages that contain the search words will be listed.

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File Edit View Window Help	 Of JERRY BAKER, Trustee, upon the f Mississippi: Property Address: 1000 STRONG AVENU See exhibit "A" attached hereto and mac such Deed of Trust having been given to 00/100ths (\$42,250.00), which Deed of Tr N/A), in the Office of the Chancery Clerk o TO HAVE AND TO HOLD, the same untt and conditions of the above-described Deed Mississippi Assignment of Deed of Trust JP Morgan Chase Bank N.A. 	Compared Networks Compared Networks and Statistics and Statistis and Statistics and Sta	× Tools Sign Comment
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ADOBE ADVANCED SEARCH OPTIONS

By default, the Search window displays basic search options. Click Show More Options near the bottom of the window to display additional options. To restore the basic options, click Show Less Options near the bottom of the window.

VYou can set a preference so that More search options always appear in the Search window. In the

Preferences dialog box under Categories, select Search. Look In Restricts the search to the current PDF, all of a currently open PDF Portfolio (if applicable), an index, or a location on your computer. If you choose to search an index, a location, or a PDF Portfolio, additional options appear under Use These Additional Criteria. What word or phrase would you like to search for Enter the text or phrase to search for. **Return Results Containing** Restricts your search results according to the option you choose: Match Exact Word Or Phrase Searches for the entire string of characters, including spaces, in the same order in which they appear in the text box. Match Any Of The Words Searches for any instances of at least one of the words typed. For example, if you search for each of, the results include any instances in which one or both of the two words appear: each, of, each of, or of each. Match All Of The Words Searches for instances that contain all your search words, but not necessarily in the order you type them. Available only for a search of multiple PDFs or index definition files. **Boolean Ouerv** Uses the Boolean operators that you type with the search words into the What Word Or Phrase Would You Like To Search For box. Available only for searching multiple PDFs or PDF indexes. Note: You cannot run wildcard searches using asterisks (*) or question marks (?) when searching PDF indexes. Use These Additional Criteria (text options) Includes the basic search options plus four additional options: Proximity Searches for two or more words that are separated by no more than a specified number of words, as set in the Search preferences. Available only for a search of multiple documents or index definition files, and when Match All Of The Words is selected. Stemming Finds words that contain part (the stem) of the specified search word. For example, a search for opening finds instances of open, opened, opens, and openly. This option applies to single words and phrases when you search the current PDF, a folder, or an index created with Acrobat 6.0 or later. Wildcard characters (*, ?) aren't permitted in stemming searches. Stemming isn't available if either Whole Words Only or Case-Sensitive is selected. **Include Bookmarks** Searches the text of any bookmarks, as viewed in the Bookmarks panel. **Include Comments** Searches the text of any comments added to the PDF, as viewed in the Comments panel. Include Attachments Searches files that are attached to the current PDF or other attached PDFs (up to two levels deep). 1505 Business Park Drive Page |5 Clinton, MS 39056





Use These Additional Criteria (document properties)

Appears only for searches across multiple PDFs or PDF indexes. You can select multiple propertymodifier-value combinations and apply them to searches. This setting does not apply to non-PDF files inside PDF Portfolios.

Note: You can search by document properties alone by using document property options in combination with a search for specific text.

Check box

Applies the criteria set in the three connected options to the search. (The check box is selected automatically when you enter information in any of the three options for that set. After you enter options, deselecting the check box doesn't clear the entries; they just aren't applied to the search.) First menu (property)

Indicates the document characteristic to search for. The available options include Date Created, Date Modified, Author, Title, Subject, Filename, Keywords, Bookmarks, Comments, JPEG Images, XMP Metadata, and Object Data.

Second menu (modifier)

Indicates the level of matching. If the first menu selection is a date, the available options in the second menu are Is Exactly, Is Before, Is After, Is Not. Otherwise, the available options are Contains and Does Not Contain.

Third box (value or text)

Indicates the information to be matched, which you type in. If the first menu selection is a date, you can click the arrow to open a calendar that you can navigate to find and select the date you want.

Boolean operators

Commonly used Boolean operators include the following:

AND

Use between two words to find documents that contain both terms, in any order. For example, type paris AND france to identify documents that contain both *paris* and *france*. Searches with AND and no other Boolean operators produce the same results as selecting the All Of The Words option.

NOT

Use before a search term to exclude any documents that contain that term. For example, type NOT kentucky to find all documents that don't contain the word *kentucky*. Or, type paris NOT kentucky to find all documents that contain the word *paris* but not the word *kentucky*.

OR

Use to search for all instances of either term. For example, type email OR e-mail to find all documents with occurrences of either spelling. Searches with OR and no other Boolean operators produce the same results as selecting the Any Of The Words option.

^ (exclusive OR)

Use to search for all instances that have either term but not both. For example, type cat \land dog to find all documents with occurrences of either *cat* or *dog* but not both *cat* and *dog*.

()

Use parentheses to specify the order of evaluation of terms. For example, type white AND (whale OR ahab) to find all documents that contain either *white* and *whale* or *white* and *ahab*. (The query processor performs an OR query on *whale* and *ahab* and then performs an AND query on those results with *white*.